

Directions

- Log-in at https://www.utahposthighsurvey.org/
- On the **left side**, click the links below.
- LEA Data represents the survey responses that are sortable by demographics and buildings.
- LEA Reports use that Data to generate auto-filled reports that are ready to print or copy and edit as desired.

Click these Left-side Links	Data and Report Uses	Prompt / Comments-Discussion	
Under <u>Edit Contact</u> <u>Information</u>	 Sort by your LEA Review the number of surveys unsuccessfully completed and comments and discuss. Click "welcome" to find "Special note to Youth & Families" Click "Interview Information" for Student Letter 	 What patterns do you see for surveys that were not successfully completed? What steps can the district take during this school year that would lead to a higher response rate? 	
LEA Data. Indicator 14 PSO data is sortable by the demographics of gender, race, disability, exit reason, building and school year. Below are the outcomes data and reports you can view and edit for your district.			
Under <u>LEA Data</u> Demographics Table	 Indicator 14 data is generated by the survey <u>respondents</u> Click the LEA Data and go to "Demographics Table" link to view table Click "Generate printable table". The bottom of the table shows the district's survey Response Rate. The columns show the Statewide and District exiters eligible to participate in the survey (population) and those who responded to the survey (respondents). 	 Discuss the LEA's response rate and how it could be increased How representative are the LEA respondents compared to the LEA population? Which groups should be interpreted cautiously due to under-represented response rates? 	
Under <u>LEA Data</u> Data Sorts	 This table shows the number and percentage of the responses for each survey question and response choice sortable by demographics and building. The default is set to "all" To sort response data by groups of interest or building, select one or more categories from the top section dropdowns. Respondent Comments to open-ended questions can be viewed by clicking on the "Show Comments Page" at the top right corner 	 Which demographics will the district view? Are there groups whose outcomes are not as positive as other groups? How can outcomes for these groups be increased? How can the respondent's comments be used to strengthen transition planning? 	

Under <u>LEA Data</u> Longitudinal Report	 This report shows Indicator 14 data over time by school or LEA Select "Report Type" Select LEA Select "Report Years" Click "Generate Report" 	 Are the data trending up or down over time? Has your student population increased or decreased? Has your survey response rate increased or decreased? What trend would you like to see change in the future?
Under <u>LEA Reports</u> Full Report	 Please note that the "Full Report", described below, is an auto-generated report that is created by going through the different sort combinations in the Data Sorts and putting them in several tables. Indicator 14 results are based on an unduplicated number and percentage of respondents in the four data collection areas. To view a duplicated count (all the activities in which the exiters participated), scroll down to Outcomes By Survey Area 	 How could you use this report to improve practices and outcomes in your LEA?
Under <u>LEA Reports</u> Data Use Toolkit (DUT)	 Provides a power point of your LEA's data for Transition Stakeholders in your LEA Includes graphs with LEA data, state data and sate targets for Indicator 14 	• How might you use this guided dialogue power point in your LEA?